

Appendix 3 - ACTION TRACKER
Westminster Scrutiny Commission

20 July 2022		
Agenda Item	Action	Status/Follow Up
Item 4 Leader's Update	That an annual report would be presented to the Cabinet on the Council workforce which will, in turn, be presented to the Committee.	Complete
	That the new candy store near Marble Arch as mentioned by Cllr Scarborough would be investigated.	In progress
	That the timelines for regeneration schemes, like Ebury, would be checked and if the timelines had changed from what was initially stated then the Commission will be informed.	Complete – Leader agreed in Committee to keep under review
	That officers would look at what more the Council can do to expand access to out-of-borough residents to schemes they are entitled to.	Complete
	That information on the remuneration of Future of Westminster Commission Chairs would be provided offline to Members of the Westminster Scrutiny Commission.	Complete
	That an update on the impact of COVID-19 on Council finances would be shared with the Finance, Planning and Economic Development Committee and a discussion would take place between Cllr Fisher and Cllr McAllister to agree how this topic could be managed between that committee and the Scrutiny Commission.	Complete

6 October 2022		
Agenda Item	Action	Status/Follow Up
Item 5 Leader's Update	That questions from the Full Council meetings in June and September are answered.	Complete
	That the Members for City Management and Air Quality and Public Protection and Licensing will be advised of the potential	Complete

	negative effect a city-wide report from City Inspectors will have on ward Councillors.	
	That granular detail on the £189,000 extended to the Citizens Advice Bureau will be spent by the service.	Complete.
	That the Commission will be updated on the timeframe, shape and scope of the independent review of the Council's COVID-19 response and its Chair.	A report has been completed and an update will be given at 28 March meeting.
	That the review of policy concerning homeless households in the Fairer Westminster strategy will go to the Climate Action, Housing and Regeneration Policy and Scrutiny Committee in due course.	Complete
Item 6 Future of Westminster Commission Update	That more details of the Tenants Panel, its formation and split between tenants and leaseholders, will be provided to Members by the Cabinet Member for Housing Services when it has been formed.	Complete
Item 7 Emergency Preparedness Planning Report	That another training session for Councillors will be held on emergency planning, to be delivered in-person and with interactive exercises.	Complete
	That information regarding the steps that were taken, and where, regarding the preventative gulley clearing work in August will be shared with Members.	Complete
	That Emergency Preparedness Planning will be scheduled again on the work programme in six months' time.	Complete
Item 8 Westminster Scrutiny Commission Work Programme	That a report on the impact of COVID-19 on Council finances could be submitted as a written report to Members in January.	Complete – the Chair confirmed it would be best going to the FPED P&S Cttee.
	That the subject of participatory budget setting would be investigated as an item to bring to January's meeting.	Complete
	That January's meeting will be moved from 12 January to 26 January as this will allow Members to receive the most up-to-date reports from officers, considering that a	Complete

	high percentage of officers take annual leave up to and over the festive period.	
	The scheduled Future of Westminster Commission update in January should be postponed to the meeting in March which will enable the Leader of the Council and relevant Cabinet Members to be scrutinised on the decisions made from the Commission's recommendations.	Complete
	That the Climate Emergency Implementation Annual Report should be included on the work programme when suitable.	Complete
	That the Terms of Reference for the Commission should be updated in the Council's Constitution.	Complete